



Special Ed Cooperative

KEDC SPECIAL EDUCATION COOPERATIVE REQUEST FOR DIRECT SERVICES

904 W Rose Rd
Ashland, KY 41102
606-929-2209ph 606-929-2109fax
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Direct services are defined as any service related to a specific student which involves the direct, on-site assistance of KEDC Special Ed staff. All service requests are made by a school or district administrator. The Director of Special Education should be notified of all requests.

- AT Consult
 Autism Consult
 Behavior Consult
 FMD Consult
 Literacy Consult
 Math Consult
 Due Process Consult
 Transition Consult
 Other: _____

All requests must include a copy of the most recent ARC Due Process information including IEP	Copies of ARC summary included? Y N Date submitted: _____
Requests for an Assistive Technology Evaluation must be accompanied by the AT Referral Form	Date submitted: _____ or N/A
Requests for Behavior Consultations must include a current Behavior Plan and a copy of the FBA	Date submitted: _____ or N/A
All requests must include a copy of the most recent evaluation results	Date submitted: _____
All requests must be accompanied by a description of the previous strategies utilized	Strategies & progress data attached? Y N Date submitted: _____
Requests involving transition must include documented contacts with the local Cadre Member(s)	Documentation & Recommendations of Cadre Member attached? Y N N/A Date submitted: _____

Student Name:	DOB:	Grade:
Area of Disability:	Parent/Guardian Name (include last name):	
District:	School:	
Planning Period/Best Time to Contact:	Other Agency Involvement:	
Contact Person Information:		

Reason for request: (please be specific)

List and describe the interventions tried. Include:

What was tried	How long it was tried	What results were obtained

Have you utilized KEDC Special Education services for this student before? If yes describe prior services

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Please list up to three (3) concerns, in order of priority, you would like addressed during the consultation:

- 1.
- 2.
- 3.

Student Schedule: (or attach a copy to this document)

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