



**KEDC SPECIAL EDUCATION COOPERATIVE
REQUEST FOR INDIRECT SERVICES**

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Ashland, KY 41102
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All service requests are made by a school or district administrator.
The Director of Special Education should be notified of all requests.

- Professional Development Staff Consultation Classroom Consultation

Requested Date(s) for Training/Consult:	Requested Start & End Time:		
Contact Person Information:			
School/District:	Approximate # of participants:		
Who is the targeted audience? (circle):	Administrators General Ed Teachers Para Educators	Parents Related Service Providers Special Ed Teachers	Other:
What are your specific training/consultation needs?			
What data supports the need for this training?	CDIP/CSIP Culture Assessment K-PREP	Record Reviews Teacher Feedback Walkthroughs	PBIS Data Monitoring Visit Other:
What previous training/consult has been conducted in this area and by whom?			
What level of training is needed?	Awareness Preparation Implementation Refinement	Is EILA or CEU credit needed? (30 day advance notice required)	
Follow-up activities that will be conducted to ensure that outcomes are met (use D for District and K for KEDC)			
___ Walkthrough	___ Email	___ Additional Training	
___ Conferencing	___ Survey	___ Product Submission	
___ Fidelity Checklist	___ Record Review	___ Other:	
Meeting room location, setup & equipment needed by presenter:			
How will the requested activity assist in closing the achievement gap and accelerate the learning for students with disabilities?			
Other comments:			